

# KVKK - GDPR RULES

Dear guests,

We would like to inform you on the rules to be observed in the facilities operated by İşbir Optik Sanayi A.Ş. and within the scope of the Personal Data Protection Law No. 6698 (KVKK) and the General Data Protection Law of the European Union (GDPR). You can get more detailed information with detailed information text available at [www.isbiroptik.com/kukk](http://www.isbiroptik.com/kukk) our website. You can also request the printed version of the information text from our employees.

In this facility operated by İşbir Optik Sanayi A.Ş. following general rules for personal data security have been set out within the scope of KVKK and GDPR compliance efforts:

- Personal data should not be shared unless requested by the data owner, authorized or legally required.
  - No video recording, audio recording, image recording or photo shooting could be performed within our institutions or facilities in a way that violates the personal data of other people.
  - All persons available in our facilities and institutions must act in accordance with the Law No. 6698 on protection of personal data.
  - All persons available in our facilities and institutions must comply with the General Data Protection Law of the European Union.
  - Within our facilities and institutions none is allowed interfering in the private lives of other people in any way.
  - Our employees, customers, suppliers, stakeholders should comply with our rules regarding information security and personal data security.
  - Contractors, suppliers must comply with national and international laws regarding personal data security.
  - Personal data obtained within our institutions and facilities should not be processed except for the intended purpose and without the express consent of the persons concerned.
  - Our guest, employees, customers, suppliers, stakeholders should follow the data minimization principle of KVKK and GDPR laws and only process the personal data they need.
- We provide more detailed information about our personal data security and information security policies at [www.isbiroptik.com/kukk](http://www.isbiroptik.com/kukk) address. Your personal data security is our corporate culture.